

**Press Checklist**

- I read the job ticket completely.
- Ink color is: \_\_\_\_\_
- Correct stock
- Image straight and in position per art
- Clean background - no toning or offset
- Consistent, solid ink coverage
- Samples pulled

**Specific Production Problems**

- Job ticket not clear
- Stock not ready
- Stock not here
- Art not correct
- Shadow Lines
- Plate problems
- Negs/plate not available
- Machine problems (explain)

**Bindery Checklist**

- I read the job ticket completely.
- Clean background - no toning or offset
- Flagged sheets removed
- Mock-up included in job
- Quality checked
- Samples pulled

I certify that this job meets  
Quality Printing's quality standards.

Press: \_\_\_\_\_

Bindery: \_\_\_\_\_

Comments: \_\_\_\_\_

---

---

---

---

---

---